

SILVER STRAND SCHOOL

1350 Leyte Road
Coronado, California 92118
(619) 522-8934
strand.coronadousd.net

Tammy Marble, Principal



**Parent Handbook
2016-17 School Year**

Dear Silver Strand families:

Welcome to the 2016-17 school year at Silver Strand Elementary!

We are so excited to begin the 2016-17 school year with each of you. As the new principal at Silver Strand Elementary, I can't wait to meet everyone and begin our first fantastic school year together. Silver Strand is a place where all children and staff members feel safe and excited to get to come to school each day. Parents are very welcome and encouraged to be an active part of their child's education.

Silver Strand has historically been a school with a continuing record of high student achievement that has a highly trained staff that is professionally skilled and personally committed to meeting the individual needs of every child. Our students take pride in working toward a standard of excellence while having fun in the process. We are so grateful to the many people who devote their time and energy to help make Silver Strand an exceptional place to learn and grow.

The Coronado School District uses the recently adopted Common Core State Standards to guide instructional practices and student learning outcomes. Goals and action steps are developed and evaluated on an annual basis to help ensure that established objectives are being met and revised as needed to ensure student success. Student achievement is paramount at Silver Strand and teachers are afforded multiple opportunities throughout the school year to hone their professional skills via ongoing professional development. Further, innovative programs are designed to meet the unique learning needs of a broad range of learners found at Silver Strand. We understand that many of our students have experienced a variety of diverse life experiences and come to Silver Strand from both near and far away places. It is our goal to meet children where they are at and to help them to achieve their personal best.

At Silver Strand, we are fortunate to have support from a number of funding sources which allow for a variety of learning opportunities for our students. Student achievement is increased via small group, instructional level-specific teaching through Silver Strand's Academic Support and Enrichment (ASE) program. Other enrichment opportunities also help to enhance student learning and engagement. Weekly specials and activities consist of gardening, science lab exploration, cross-aged buddies, student council, student interest-based clubs, and the Everyone a Reader program just to name a few. Silver Strand is also grateful for the support provided through extension programs such as Operation Bigs and Operation Pals as well as support from our Military Family Life Consultant.

Silver Strand is extremely proud of its Culture of Character which is based upon the district's Character Counts Program. This program emphasizes the Six Pillars of Character (Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship). Such character traits will be focused on during specific months throughout the year and students exhibiting these positive character traits will be honored. Specifically, students will be encouraged to be young people who demonstrate strong academic commitments and strong character and those "caught being good" will be rewarded accordingly via Voyager Way tickets and incentives.

Parents are encouraged to watch the short videos posted on our school website about the ASE program, the emphasis on having a Culture of Character throughout campus, and other important informational pieces about Silver Strand.

Finally, student safety will always be a top concern at Silver Strand. Please be certain to follow all safety procedures established when entering or exiting campus. Students are to arrive on time, but are not allowed on campus prior to 8:05 a.m. School begins for all students at 8:10 a.m. Parents are highly encouraged to respect all drop off and pick up procedures for the safety and well-being of staff, students, and parents alike. Curbside Hosts will be available to assist during student drop off and pick up times. Students in preschool

and Kindergarten are met at the front gate by their classroom teacher and walked to their classroom. Students in first grade and above are to walk to class unaccompanied by parents in the morning. Teachers will walk their students out each afternoon at dismissal times. All visitors must check in at the front office and receive a visitor's badge prior to entering campus – no exceptions please. We also ask that parents refrain from entering classrooms without prior teacher approval after instruction has begun. Other important pieces of information can be found in our Parent Handbook which is updated at the start of each school year and is available on our school website.

I am certain that we will all have much to explore together this coming school year. Please feel free to stop in and say hello. I am excited to get to know your child and your family. We are looking forward to a great year together in 2016-17!

Sincerely,

Tammy Marble
Principal

2015-2016 School Calendar

August 25, 2016	First Day of School
September 5, 2016	Labor Day Holiday
September 22, 2016	10:00am Late Start Professional Dev. Day
October 10, 2016	Columbus Day Holiday
November 11, 2016	Veteran's Day Holiday
November 14-18, 2016	K-5 Parent Conferences–Early Release
November 21-25, 2016	Thanksgiving Break
January 19, 2016	10:00am Late Start Professional Dev. Day
December 19, 2016- January 2, 2017	Winter Break
January 13, 2017	Teacher Work Day – No School
January 16, 2017	Dr. Martin Luther King, Jr. Holiday
February 13, 2017	Lincoln's Birthday Holiday
February 20, 2017	Washington's Birthday Holiday
March 2, 2017	10:00am Late Start Professional Dev. Day
March 27-31, 2017	Spring Break
April 14, 2017	Local Holiday
April 5-7, 2017	Early Release-Parent Conferences held as needed
April 17, 2017	Local Holiday
May 29, 2017	Memorial Day Holiday
June 15, 2017	Last Day of School – Minimum Day

Coronado Unified School District

Board of Education and District Administration

Maria Simon.....	School Board President
Lou Smith	School Board Vice President
Lee Pontes.....	School Board Clerk
Kristina Cook.....	School Board Member
Dawn Ovrom.....	School Board Member
Karl Mueller.....	Superintendent
Keith Butler.....	Associate Superintendent
Niamh Foley.....	Director of Student Services
Claudia Gallant.....	Director of Learning & Instruction
Rita Beyers.....	Director of Human Resources

School Hours

1st Bell 8:05am – All students go to classrooms

Transitional	08/25/16-11/18/16	8:10am-11:40am – M-F
Kindergarten:	11/28/16-03/03/17	8:10am-11:40am – 3 days/week 8:10am-2:20pm – 2 days/week
	03/06/17-06/15/17	8:10am – 2:20pm M/T/Th/F 8:10am – 11:40amW (Early Release)
Kindergarten:	8:10am – 2:15pm	M/T/Th/F
	8:10am – 11:40am	W (Early Release)
1st – 3rd Grades:	8:10am – 2:20pm	M/T/Th/F
	8:10am – 1:05pm	W (Early Release)
4th – 5th Grades:	8:10am – 2:55pm	M/T/Th/F
	8:10am - 1:40pm	W (Early Release)
Office Hours:	7:30am – 3:30pm	Daily

The campus opens at 8:05am and students should report directly to their classrooms.
Please do not send your child to school prior to 8:00am since supervision is not available.

Staff Roster



ADMINISTRATION & OFFICE STAFF

Position	Name	Extension
Principal	Tammy Marble	4099
School Secretary	Julie Salvatierra	4097
Preschool/Attendance Clerk	Tammie Warlick	4096
Health Tech	Frankie Guillen	4093

CERTIFICATED STAFF

Position	Name	Room	Extension
TK/Kindergarten Teacher	Debbie Lavage	201	4201
Kindergarten Teacher	Chris Preciado	202	4202
K/1 Teacher	Laurel Wheeler	203	4203
1 st Grade Teacher	Erica DeGroat	302	4302
2 nd Grade Teacher	Jodi Judd	403	4403
	Susan Larson	702	4702
3 rd Grade Teacher	Robyn Fullmer	704	4704
	Debbie Hatheway	301	4301
4 th Grade Teacher	Justine Freeman	401	4401
	Karen Pierro	601	4601
	Sarah Yakutis	603	4603
5 th Grade Teacher	Renee Cavanaugh	604	4604
	Sarah Jackson	602	4602
Academic Support & Enrichment (ASE) Teacher	Whitney Eldridge	102	4102
	Lisa Kinzel	303	4303
	Molly Moy	503	4503
	Martha Protzman	703	4703
EL Teacher	Lisa Kinzel	401	4401
PE Teacher	Eric Bachman	502	4502
Reading Specialist	Ellen Cody	701	4701
Science Teacher	Molly Moy (T/Th/F)	503	4503
Special Day/RSP Teacher	Coleen Holgate	402/404	4404
Speech/Language	Shannon Archer (M/T/F)	304	4304
VAPA Teacher	Wendy VanLandingham (T/Th/F)	504	4504

CLASSIFIED STAFF

Position	Name	Room	Extension
Preschool Aide/AM Supervisor	Brandy Church	101	4101
Instructional Aide	Matt Flynn	204	4204
Preschool Aide	Stephanie Hanson	101	4101
Special Ed Instructional Aide	Cyndi Jaynes	402	4402
Library Tech	Beth Linde	Library	4086
Special Ed Instructional Aide	Amy Lopez	402	4402
Preschool Aide/AM Supervisor	Meteline Miranda	101	4101
Special Ed Instructional Aide	Carrie Muschek	402	4402
Computer TRT	Traci Orth	PLC Room	4088
Recess Supervisor	Caroline Pierce	N/A	N/A
PE/Recess Supervisor	Tracie Quill	502	4502
Custodian - Night	Yolanda Reyes	N/A	N/A
Preschool Teacher	Eileen Rodriguez	101	4101
Special Ed Instructional Aide	Suzie Szalay	402	4402
Custodian – Day	Donald Walton	N/A	N/A
PE/Recess Supervisor	Sandy White	502	4502

OTHER SUPPORT STAFF

Position	Name	Phone
Adaptive PE Teacher	John Sink	522-8932
Band Teacher	Devin Burnworth	522-8934
Cafeteria	ZennyTumangday, Paulina Santin	Ext. 4089
Childcare	TBD	Ext. 4081
Counselor	Sophia Frost (M/W am or pm/F)	Ext. 6912
Military Family Life Consultant	Gia Del George	592-0093
District Nurse	Joellen Semo	972-8528
Occupational Therapist	Megan Hanvey	522-8932
School Psychologist	Adam Sayre	Ext. 3084
School Liaison Officer	Amiee Gillig	991-2509

Staff Contact Information

Staff Contact Information		
Staff Member	Email	Extension
Archer, Shannon	sarcher@coronadousd.net	Ex. 4304
Bachman, Eric	ebachman@coronadousd.net	Ex. 4502
Cavanaugh, Renee	rcavanaugh@coronadousd.net	Ex. 4604
Cody, Ellen	ecody@coronadousd.net	Ex. 4701
DeGroat, Erica	edegroat@coronadousd.net	Ex. 4302
Eldridge, Whitney	weldridge@coronadousd.net	Ex. 4204
Freeman, Justine	jfreeman@coronadousd.net	Ex. 4401
Frost, Sophia	sfrost@coronadousd.net	Ex. 6912
Fullmer, Robyn	rfullmer@coronadousd.net	Ex. 4704
Guillen, Frankie	fguillen@coronadousd.net	Ex. 4093
Hatheway, Debbie	dhatheway@coronadousd.net	Ex. 4301
Holgate, Coleen	cholgate@coronadousd.net	Ex. 4404
Jackson, Sarah	sjackson@coronadousd.net	Ex. 4602
Judd, Jodi	jjudd@coronadousd.net	Ex. 4403
Kinzel, Lisa	lkinzel@coronadousd.net	Ex. 4303
Larson, Susan	slarson@coronadousd.net	Ex. 4702
Lavage, Debbie	dlavage@coronadousd.net	Ex. 4201
Linde, Beth	blinde@coronadousd.net	Ex. 4086
Marble, Tammy	tmable@coronadousd.net	Ex. 4099
Moy, Molly	mmoy@coronadousd.net	Ex. 4503
Orth, Traci	torth@coronadousd.net	Ex. 4088
Pierro, Karen	kpierro@coronadousd.net	Ex. 4601
Preciado, Chris	cpreciado@coronadousd.net	Ex. 4202
Protzman, Martha	mprotzman@coronadousd.net	Ex. 4703
Rodriguez, Eileen	erodriguez@coronadousd.net	Ex. 4101
Salvatierra, Julie	jsalvatierra@coronadousd.net	Ex. 4097
Sayre, Adam	asayre@coronadousd.net	Ex. 3084
Semo, Joellen	jsemo@coronadousd.net	Ex. 2093
VanLandingham, Wendy	wvanlandingham@coronadousd.net	Ex. 4504
Warlick, Tammie	twarlick@coronadousd.net	Ex. 4096
Wheeler, Laurel	lwheeler@coronadousd.net	Ex. 4203
Yakutis, Sarah	syakutis@coronadousd.net	Ex. 4603
Band	dburnworth@coronadousd.net	(619)522-8934
Cafeteria Director	cjohnson@coronadousd.net	Ex. 2085
Childcare	kdonnelly@coronadousd.net	Ex. 4081
Counselor	sfrost@coronadousd.net	Ex. 6912
Health Office	fguillen@coronadousd.net	Ex. 4093
Library	blinde@coronadousd.net	Ex. 4086
MFLC – Gia Del George	mflc.strand@coronadousd.net	Ex. 4094
Nurse/District	jsemo@coronadousd.net	(619)972-8528
PE Department	ebachman@coronadousd.net	Ex. 4502
School Liaison Officer – Amiee Gillig	amiee.gillig@navy.mil	(619)991-2509

Progress Reports/Grading Periods

<u>Grade Level</u>	<u>Dates</u>	<u>Semester</u>	<u>Evaluation</u>
TK-5	08/25/16-01/27/17	1 st	Report Card sent Home 02/03/17
TK-5	01/30/17-06/15/17	2 nd	Report Card sent home 06/15/17

Coronado Unified School District Mission & Board Goals

Our Mission: Quality Education for Life – Through rigorous academic standards, high expectations, and a coordinated curriculum, the Coronado Unified School District, in partnership with our small, involved community, will graduate students with the knowledge and skills necessary to excel in higher education, careers, society and life, with the confidence not only to dream, but to determine their futures.

Our Vision: We inspire, innovate, and create limitless opportunities to thrive.

Board Goals:

- #1 Learning – Integrate personalized learning with assessment methods that will prepare all students for academic and vocational success.
- #2 Communication – Communicate openly, freely, and accurately to engage and involve all shareholders.
- #3 Support – Maintain safe and supportive schools where students and staff thrive.

Silver Strand School Strategic Plan

This new school year will bring an opportunity to continue our Site Strategic Plan, which directly supports student learning. Our plan focuses on the following: emphasize personalized learning and acquisition of new standards for students, increase social-emotional and engagement opportunities for students and parents,

and provide opportunities for meaningful staff development, student enrichment, student mindset, and supports for transitioning students/families to grow. Teachers have been working together to research and plan for best practices to support and enrich student achievement. We also continue to focus on developing students who are safe, respectful and responsible via programs such as Character Counts and our Voyager Way. Strong parent support and involvement are major components in each of our goal areas as well as other enrichment partnerships and opportunities that blend academic, artistic, social and physical areas. We are all looking forward to work together as we make our school a great place for students to learn! To access all Strategic Plans for our school district please visit the CUSD website at <http://coronadousd.net/strategicplans/>

The Elementary Program

Standards for Accrediting Elementary Schools in California define the basic elementary program. Priorities within the basic program are outlined in the new state standards. New curriculum and textbooks are approved by the state for purchase by districts, so that schools may provide current materials and resources for students and staff. For complete elementary curriculum information visit the CUSD website at <http://coronadousd.net/departments/learning-instruction/elementary-curriculum/>

Arrival and Dismissal Procedures

Students should arrive no earlier than 8:00am when staff supervision begins. All students are expected to be in their classrooms when the tardy bell rings at 8:10am. Parents should drop students at the front courtyard. Students in grades K-2 wait for the bell in the front courtyard and enter campus through the gate next to the office. Students in grades 3-5 wait for the bell on the playground behind Strand Hall and enter the campus through the gate located next to the 700 building.

Please help your child follow the safest and most direct route to and from school. Safety helmets are required for those who will be riding bikes to school. Bikes should always be locked and crosswalks used. Skateboards are not allowed. Please remember the following regarding entry in the mornings:

- For safety purposes, students should not arrive unsupervised prior to 8:00am.
- Parents wishing to park must use the school's parking lot or an unmarked curb on a side street. With the exception of handicapped parking only, the front lot is closed to parking until 8:20am.

- Parents dropping students from vehicles must use the coned lane in front of school. Please enter to the right along the curb and pull as far forward as possible. Students should exit vehicles on the curbside only. Fourth and fifth grade students will be trained as “Curbside Hosts” early in the school year and will safely escort younger students to their gates so parents do not need to leave their vehicles and so the flow of drop-off traffic can be maintained.
- All foot traffic must use crosswalks and follow directions of the crossing guard at the entrance to the campus.
- Per our District’s safety plan, parents may not walk students to their classrooms in the morning. Parents who are volunteering must sign in at the front office and wear a visitor’s badge at all times while on campus.

If your child must leave for any reason he/she must have written parental/guardian permission. Please send a note to the teacher with your child in the morning noting what time you will arrive. Students will not be released unless they are signed-out in the school office.

Please remember the following regarding dismissals:

- Wait in the front courtyard or off campus until your child’s dismissal bell rings.
- Use “quiet voices” and leave campus promptly so as not to disrupt instruction.
- Small children must remain with parents at all times.

Handicapped Accessible Parking

The District reminds parents that disabled loading zones and parking spaces are for disabled use only, and cannot be used by nondisabled drivers, no matter what level of traffic congestion around District or School buildings. Where parking is on District property, school staff is instructed to identify the license plate number of vehicles improperly using the disabled spaces. School Administrators will then send those drivers a warning. Any repeat violation will be reported to local police authorities via the School Resource Officer. In addition, where parking and loading is not on District property, the District has requested that the local law enforcement traffic division patrol the disabled parking areas and enforce the loading laws.

Handicapped parking spaces are limited and, pursuant to law, only individuals with appropriately issued handicapped permits can park in these locations. Any member of the community with a disability requesting permission to park in a handicapped parking area must apply to the appropriate authority to secure a handicapped-

parking permit. A parking zone identified with a sign bearing the international disability symbol is restricted at all times for use by vehicles bearing a valid state issued handicapped parking permit.

Handicapped-accessible parking is available in the front of all schools, the parking lot of the district office, and other parking lots on the grounds of each school. To park in the designated spaces, vehicles must have state-issued handicapped plates or permits. Drivers are strongly urged to be courteous to all drivers parked, entering, or leaving these handicapped spaces.

Absences/Tardies/and Release of Students

Even an occasional absence and/or late arrival may be harmful to one's progress in school. There is also a financial burden to our school, as we lose approximately \$50 for each day your child is absent. Children need to be in school every day. Parents may contact the teacher to arrange to pick up homework if the student will be ill more than 1 or 2 days. We request that students not be taken out of school for vacations, day trips, or personal business. It is virtually impossible to make up missed direct instruction by just completing paper/pencil assignments. When students arrive late, parents may walk them as far as the office to explain the tardy to the attendance clerk. The student will continue on their own from the front office to their classroom to minimize disruptions to the classroom instruction.

Coronado Unified School District Elementary School Attendance Policy

The Coronado Unified School District recognizes that there is no substitute for having students at school to receive instruction. We believe that parents, students, and all school personnel must to be involved in pupil attendance. We strive to maximize students' instructional time in school, as such, students are expected to arrive at school on time, every day.

We are required by law to have school attendance procedures as well as consequences for school non-attendance. The following attendance policy is in effect at Silver Strand and Village Elementary Schools. It is important that students and parents understand and adhere to the elements in this policy. State law requires that all children ages 6-18 shall attend school full-time and for the full-time designated as the length of the school day (EC 48200).

REPORTING/VERIFYING ABSENCES

Please report absences immediately by calling our attendance line the morning of the absence (Silver Strand: 522-8934, ext. 2). All absences must be verified **within 24 hours** by direct phone call or note signed by a parent/guardian and delivered to the attendance clerk, (CCR 5, 306). **EACH** consecutive day of absence must be called in and verified.

Our attendance policy (in accordance with Ed. Code 48205) stipulates that absences can only be excused for the following reasons: personal illness; health department quarantine; medical, dental, optometric or chiropractic appointments; 1 day for in-state or 3 days for out of state attendance at funeral services for an immediate family member; any court ordered appearance such as a subpoena; exclusion for failure to present evidence of immunization; observance of a religious holiday; attendance at a SART or SARB (Attendance Review) hearing.

Any absence, for any reason other than those listed above, is considered unexcused. An excused absence that is not properly reported or verified within 24 hours will be considered unexcused. **A student's grade may be negatively affected by unexcused absences (BP 5113, 5121).**

Parents are expected to schedule medical and court appointments outside the instructional day. When scheduling an appointment during school hours is unavoidable, **students must follow proper procedures or risk being marked truant. Any student leaving campus must report to the office FIRST.** Students are required to be signed out by the parent when being picked up for outside appointments.

When a student has had more than 5 consecutive days or 14 total excused absences in a school year, any further absences for illness must be verified by a physician with a doctor's note or they will be unexcused (CCR 5, 421).

TARDIES

Students are considered to be present and not tardy when they are physically inside their classroom by 8:10 at Silver Strand. Parents should be aware that **by law, students are considered truant when they have any combination of 3 unexcused absences or tardies over 30 minutes (EC 48260).** (See also the Truancy/School Attendance Review section below.)

INDEPENDENT CONTRACTS for STUDY

Parents should be aware that five or more absences in a grading period may have a significant negative effect on a student's academic progress. **Therefore, students who will miss five or more consecutive days for reasons other than illness are encouraged to complete Independent Contract for Study in lieu of attending school, not to exceed 20 days per school year. To be eligible for independent study,** parents must send a written request to the **Silver Strand** administration at least 5 days prior to the planned absence outlining the dates and reasons for the request. If approved, the student must have each teacher sign the appropriate documentation, prior to leaving for independent study. All work must be submitted on the day the student returns. It is extremely important that students have regular attendance until the end of the school year. This is particularly so during the last few weeks of the final semester when end-year assessments are administered, the results from which are critical to completing student report cards and in ascertaining progress on Strategic Planning SMART goals. No independent contracts will be issued after May 31. **Please give administration and classroom teachers as much notice as possible in order to prepare work for the Independent Contract for Study.**

TRUANCY/SCHOOL ATTENDANCE REVIEW

The Coronado Unified School District recognizes that there is no substitute for having students at school to receive instruction. The San Diego County Office of Child Welfare and Human Services describes "Soft Truancy" as an attendance pattern that includes any combination of the following that exceed 10% of instructional days: tardies, absences, incomplete Independent Contract for Study, withdrawing a student prior to the conclusion of school day, etc. "Soft Truancies" often lead to more serious attendance problems if not addressed. **By law, students are considered truant when they have any combination of 3 unexcused absences or tardies over 30 minutes (EC 48260). Parents of students with attendance problems will receive monthly written notification that will involve the following graduated steps and consequences:**

1st intervention step/1st monthly notice: conference between parent and counseling office to determine agreed upon steps to improve school attendance.

2nd intervention step/2nd monthly notice: Student Success/Study team meeting to determine further agreed upon steps to improve school attendance.

3rd intervention step/3rd monthly notice: mandatory attendance and participation by parents and student in School Attendance Review Team (SART). Participants in SART may include CUSD Director of Pupil Personnel Services, site administrator, District Nurse and/or school counselor and/or Coronado Police Department Youth and Family Services Officer. At the SART meeting, a contract will be developed to improve student attendance.

4th intervention step/4th monthly notice: mandatory attendance and participation by parents and student in Student Attendance and Review Board (SARB). SARB is a legal hearing, held with representation by the County Office of Education Office of Child Welfare and Human Services as well as the listed participants in (c) above, in which a contract will be developed. Failure to adhere to contract stipulations will result in a referral to County Court.

We believe that only through parents and school staff working together can we build the best educational experience for our students. We thank you in advance for your cooperation in respect to these policies and in your continued efforts to have your children in school every day, on time.

RELEASE OF STUDENTS

If it becomes necessary for your child to leave school before regular dismissal time, he/she must have written parental permission. Children are not allowed to leave school grounds at any time during the school day without a note from their parents. If a pupil needs to leave school for medical or dental appointments please send a note to the teacher no later than the morning of the appointment. Parents must sign out their children in the office when picking them up. If possible please return your child back to school after appointments so as to not miss further instruction.

Communication, Messages & Telephone/Cell Phone Use

Communication: Communication between school administrators, teachers and parents is crucial to a smoothly running school. To make sure parents receive important information, permission slips and publicity flyers, most take-home papers will be sent home with the students each Monday. Please check the Silver Strand School website regularly for news, calendars, and teacher websites at <http://strand.coronadousd.net/>

Messages: Only in the case of an emergency will the office forward messages from parent to student. To ensure a good learning environment and to prevent unnecessary classroom disruptions, non-emergency messages will not be delivered.

Teachers may be reached via email, voice mail, or by having a staff secretary deliver a note to the teacher's mailbox.

Telephone Use: Children are discouraged from making telephone calls during the school day except in an emergency. In case of an illness, the secretary or health tech will make the call home. Please help your child to develop a routine of placing things that must be brought to school in a designated place the night before in order that lunch money, books, homework, etc. will not be left at home.

Cellular Phones: Student cell phone usage is not allowed on campus at any time. If a student needs to carry a cell phone, it must stay in his/her backpack during the entire school day in the off position. We respectfully request that parents refrain from using their cell phones when in the hallways or classrooms.

Moving/Transfers

If you are moving out of the area or transferring your child to another school, please notify the office as soon as possible. A transfer card will be prepared along with a copy of your child's immunization record and most current progress report for you to present to the new school. If you are moving overseas please notify the office at least two weeks prior to your child's last day to allow time to compile a records packet to hand-carry overseas.

After School Sibling Care

The Coronado Unified School District Child Care Program offers a Sibling Care Program at Silver Strand School. This program provides supervision for grades K-3 students waiting for siblings in grades 4-5 to be dismissed (program not available for kindergarten students on Wednesdays). Sibling Care is located in the building behind Strand Hall, 522-8934, ex. 4081. Registration is required for this program. Information is available on our website

<http://coronadousd.net/departments/preschool-child-care/>, in the Silver Strand office or you may contact Kathy Mathis, Preschool Director, at 522-8900, ext. 6085 or email her at kmathis@coronadousd.net.

The Silver Strand Recreation Center is an alternative before/after school child care program which is available for military families and is run by MWR. This facility is located directly across the street from our school and they can be contacted at (619)435-5056.

Dress Code

Students should dress according to the weather and in clothes that are comfortable, neat and clean. Students are encouraged to wear athletic or tennis shoes for PE, backless sandals or flip flop thongs are not permitted. Please remember that students will be participating in physical activity each day and should dress accordingly. Please help us create a positive learning environment by supporting the following: no bare midriffs, excessively baggy or long pants/shorts, excessively short shorts/skirts, or revealing clothing. No hats on campus unless specifically used for sun protection during PE/Recess. Please send in a written request for approval. No clothing or appearance deemed to be disruptive or inappropriate to the education process or apparel containing offensive or obscene symbols, signs, slogans, or degrading any culture, gender, religious or ethnic value is permitted. In particular, clothing, or apparel, or jewel with language or symbols oriented toward violence, gangs, sex, drugs, alcohol, tobacco, or vandalism is not allowed. Students should always bring a light jacket, sweatshirt or sweater to school. The weather at Silver Strand can change quickly during the day and it can get very cold on our playground with the ocean breeze. [Click here to view CUSD's Discipline Action Guide which includes complete dress code information.](#)

Health Office Information & Medication Policy

Health Office: Silver Strand School shares nursing services with other Coronado schools. Our district nurse, Joellen Semo, can be reached at 972-8528 or jsemo@coronadousd.net . Our school Health Tech, Frankie Guillen, is on site each day to assist with student care, her number is 522-8934, Ext. 4093 or can be reached at fguillen@coronadousd.net. The website for CUSD Health Services is <http://coronadousd.net/departments/student-services/health-services/>

Specialized Health Care and Medications: If it is necessary for your child to receive any specialized health treatments or take medications at school, your physician must complete and sign the appropriate Physicians Authorization form. This form is necessary for all medication, (including prescription drugs or any over-the-counter medication such as Tylenol, cough syrup, etc.). This form requires a parent signature to be valid. Elementary school children are not to carry medication with them at any time. The medication must be brought to school by a parent or

guardian or authorized person, not the child. All medications are to be locked in the Health Office and administered by trained personnel only. Medications must arrive in their original containers and be labeled with: Name of child, Name of medicine, Name of physician, Date of purchase, Dosage, Schedule of administration.

Illness or Injury at School: When your child becomes ill or is injured at school, every attempt will be made to reach you. If the school is unable to reach you, the person listed on the emergency form will be contacted. If authorized emergency friends/relatives are not available and immediate treatment is advisable, the child will be transported to the nearest hospital. Please also notify the health office via written note if your child is to be excused from physical education due to illness or injury. When children experience a communicable disease illness such as chicken pox, strep throat, head lice, etc., it must be reported to the health office. After appropriate treatment and recuperation, the student needs to check in through the health office on returning to school. When a child experiences an acute illness: vomiting and/or diarrhea, fever over 101 degrees, etc., the child needs to remain home for 24 hours after symptoms subside before returning to school. Report specific health concerns, extended illness, chronic conditions, and infections to the health office so that your child will receive appropriate activity adjustment as needed.

Vision and Hearing Screening: Vision and hearing screening are mandated by the State of California. Students will be tested in K, 2nd, and 5th grades. Boys in 1st grade will be tested for color. If you have concerns about your child's hearing or vision, contact the health office to request a screening.

Emergency/Disaster Form & Procedures

Emergency/Disaster Card: The purpose of this form is to assist us in locating a child's parent in the event of illness or emergency. It is very important that we are able to locate you at any time. Please note on the card any allergies or serious medical problems. Notify the school of changes in emergency card information immediately. Emergency forms are completed every year at registration. The purpose of the Emergency form is to assist the school in locating the parent in the event of illness or emergency involving the child. It is very important the school is able to locate you at any time. Please note on the form any allergies or serious medical problems of which the school should be apprised. As soon as possible, notify the school office if any changes should be made to the form during the school

year.

Emergency Procedures: In case of fire, earthquake or disaster all students will be evacuated to the playground on the south side of the campus. In case of toxic spill or nuclear disaster, all students will remain indoors pending direction from the District Office. School personnel will be wearing white shirts with a red “X” on the front for identification purposes. They will help direct you to your child’s teacher. No child will be released to an adult unless their name appears on the emergency card. Please be sure these cards are updated if any changes occur.

School Library

Our library is open to all students and each class visits weekly. Books can be checked out and taken home. Lost or damaged book fees are the responsibility of the borrower. Parents/guardians are welcome to check out books also. Please call our librarian, Beth Linde, at 522-8934 ext. 4086 if you have any questions or would like to schedule a time to check out a book. Students are required to pay for any damaged or lost library books.

Cafeteria/Food Services & Student Nutrition

Students may purchase lunch or bring a lunch from home if desired. The cost of a complete lunch including milk is \$3.00. Milk may be purchased separately for \$.50. Lunch menus are available on our school website. All lunches must be paid in advance or at the time of purchase. To purchase prepaid lunches in the school office, parents need to send a check (made payable to CUSD) or cash in an envelope with child’s first and last name and teacher name printed on the envelope or on the check. Lunches can also be purchased and managed online at <https://www.ezschoollpay.com/Login.aspx>

Free and reduced meal applications are available on our website. Link to menus and Free and Reduced Meal Applications:

<http://coronadousd.net/departments/food-services-student-nutrition/>

Lost and Found

Misplaced articles are placed on the lost and found cart located in on the playground. All unclaimed items are donated to charity at the end of each trimester. Please mark your child’s name on all items such as lunch boxes, backpacks, coats and sweaters which your child brings to school.

Bus Transportation Information

Bus transportation is provided to and from Silver Strand School from the Coronado Cays. Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. Each student who rides the school bus will comply with the directives from the bus driver, treat other students and the bus driver in a cooperative and respectful manner and observe all rules on conduct. For a student to be eligible to ride the school bus a Rules of Conduct Agreement must be signed by both parent/guardian and student and turned in to the school office. The Rules on Conduct Agreement and Bus Schedule can be found on our website at <http://strand.coronadousd.net/students-parents/bus-transportation-information/>

Field Trips, Assemblies and Other School Events

Field Trips: Every field trip is a carefully planned extension of the instructional program and is designed to support learning in the grade level standard. Permission slips explaining the trip will be sent home by the teacher prior to each field trip. Children attending a field trip must have a signed permission slip turned in to the teacher. Students who do not return permission slips will be placed in an alternate learning environment on campus. No permission slip...no field trip! The parent and child should be aware of the child's acceptance of responsibility to be a good citizen and maintain contact with the person in charge. Older or younger siblings are not permitted to accompany parents who are attending school field trips.

Parent Chaperones: Teachers will determine chaperones on a lottery basis, if more parents than the limit are interested. As this is part of the instructional day and for safety reasons, non-chaperone parents/family members/siblings are not allowed to meet and accompany students on the field trip. Thank you for your cooperation and understanding. Parents who are asked to chaperone must follow specific instructions of students, including:

- As much as possible, remain with the class as a group on the trip, under the direct supervision of the certificated teacher
- Count students before/after each new location
- No purchasing of souvenirs, snacks, face painting, etc.

Other School Events: Our teachers have a great deal of academic material to convey during the course of the school year and guard the time they have to teach it carefully. Still, learning isn't limited to classwork alone. At Silver Strand, meaningful special events are scheduled to supplement classroom lessons. In addition to one off-site field trip, several on-site assemblies, performances, and programs (such as special curricular days) are scheduled throughout the year.

Visitors

Coronado Unified School District school administrators, teachers, and staff seek to provide for the successful educational, emotional, and social development of all district students. Uninterrupted, protected educational time is paramount to accomplishing this goal. Parents, guardians, and community members are invited to open house activities and other special programs. To ensure minimum interruption of the instructional program, the following procedures should be followed.

All visitors must enter and exit through the front office. Visits during the school hours should first be arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during non-instructional time.

1. A student's legal guardian/parent/surrogate may visit and observe their child or teacher at school twice a trimester/semester
2. Outsiders may visit a classroom at a district school once a trimester/semester.
3. Requests for classroom/school visits/observations by outsiders or parents/guardians/surrogates must be routed through the principal's office.
4. The length of the classroom/school visits/observations by outsiders or parents/guardians/surrogates shall be limited to a thirty (30) minute visit.
5. The classroom teacher and principal or designee must be given at least two school days advance written notice of a request for a classroom/school observation by an outsider or a parent/guardian/surrogate. The classroom teacher and school principal or designee must approve the date and time of each classroom/school observation.
6. Each visitor, including but not limited to an outsider or a student's parent/guardian/surrogate, must check in with the school principal or designee before the commencement of each classroom/school observation or visit.
7. The behavior of each visitor during the visit must be supportive of the school And classroom environments, e.g., no cell phones and no conversations with anyone, including but not limited to teachers, students, or staff, during the visit/observation unless the purpose of the visit is a prearranged and scheduled meeting with a teacher, staff member, etc. The instructional process shall not be interrupted. No attempts shall be made to engage the teacher or the students in conversation during the visit/observation.

Volunteers

Volunteers are welcomed and needed to help extend and enrich the student curriculum. Each grade level and classroom is different with different volunteer needs. Your child's teacher will let you know his or her needs at Back to School Night. We ask all volunteers to sign in and out through the school office and wear a visitors badge while on campus. To find out more about becoming involved in our school, please contact your child's teacher or our office.

To become a volunteer the following procedures and documents must be completed. These documents are accessible in our school office or on the District's website at <http://coronadousd.net/parents-students/volunteers/>

1. School Volunteer Application
2. Volunteer Code of Conduct
3. Live Scan of fingerprints (FBI and DOJ)
4. Verification of a negative Tuberculosis Test (TB) within the past four years.

Articles Prohibited at School

Problems may arise because students have articles which are hazardous to the safety of others or interfere with school procedure such as iPods, skateboards, "wheelies", pocket knives/safety tools and toys. Please do not allow your child to bring any of these items to school unless permission has been given by the classroom teacher. Cell phones must be off and kept in backpacks at all times while on campus. Because of safety and allergy concerns, pets are not allowed on campus, unless part of an instructional program. Please keep pets leashed at all times and no closer to the campus than the sidewalk around the perimeter of the school. Do not bring them into the front courtyard.

Student Progress Reports & Parent Conferences

Student achievement for all students is evaluated two times per year at the end of each semester. A parent/teacher conference will be scheduled with all parents during the week of November 14-18. Additional conferences may be arranged any time a parent or a teacher have a particular concern about a child. Please contact the teacher or call the school office to set up an appointment. Report cards are sent home with students one week after the first semester ends on February 3rd and when the second semester ends on the last day of school.

School Site Council

The purpose of the School Site Council is to create a team at the school site that will use all available resources and special knowledge to improve programs for students.

The principal together with staff, teachers, parents and interested community members work together to monitor and evaluate our school's site strategic plan..

The School Site Council is an elected group of representatives. Elections are held annually and meetings are open to all community members. Dates are announced in the monthly newsletters.

Positive Reinforcement

Silver Strand provides positive reinforcement for individual students in many ways. Students are given "Voyager Way" tickets for positive behavior/citizenship (especially the Character Counts "pillars" of trustworthiness, respect, responsibility, fairness, caring and citizenship) and academic effort. These tickets are then taken home for parent signature, so you will be aware of the good things your child is doing. We have drawings using the signed "Voyager Way" tickets for prizes on Fridays during our Flagpole Assembly. Students are also featured on the "Wall of Fame" and given gift cards for various community based treats when they are "Caught Being Good". This is a program designed to foster going above and beyond academically or behaviorally.

Specialists/"Specials"

On site specialists include a Reading Specialist, Early Literacy Support Teacher, Academic Support and Enrichment Teachers, Resource Teacher/Non Severely Handicapped Special Day Class Teacher, Psychologist, Nurse, Speech/Language Clinician, ELL Teacher, Military & Family Life Consultant (MFLC) and Counselor. Additionally, all K-5 students rotate through a two hour weekly "Specials" block during which they receive highly engaging specialized instruction from our Science Lab Teacher, Visual and Performing Arts Teacher, Technology Resource Technician and Library Technician. During this time, classroom teachers meet together in Professional Learning Communities (PLC's) to work together for student data analysis, unit/lesson design, and other important collaboration activities to advance student achievement.

Discipline Policy

Good discipline is really another word for respect - respect for authority, respect for others, respect for self and respect for rules. Discipline is an attitude which begins at home, is reinforced at school and is applied through life. Attitudes about behavior are learned. Students learn this at home and school. Let's work together to create a healthy attitude toward discipline that will be a positive influence throughout a student's life. A PreK through 12 district discipline policy is signed by all parents at the beginning of each school year as part of the online registration process. Our recently revised Silver Strand Discipline Plan is also explained and shared with all students and staff early in the fall.

[Click here for a complete Discipline Action Guide.](#)

Enrichment and Support Programs

Through the generous support of our PTO, our school offers a roughly six-week session of Enrichment Clubs during the school year with free club offerings for all K-5 students during lunch recess and after school each day of the week. Silver Strand may offer a variety of after school programs throughout the school year. The Coronado Recreation Department and other private agencies also offer fun and interesting after school activities throughout the school year. Watch for flyers advertising these programs.

School Supplies

Donations of basic school supplies are always welcome and appreciated. Suggested grade level donation supply lists are available in the school office

Military Student/Family Supports

A number of resources and programs are available to support our large population of military students and families. These include:

- School Liaison Officer - Coordinates a host of military related programs and activities for the district
- Military & Family Life Consultant (MFLC) – Counseling related services
- Operation Bigs – 1:1 Adult/student mentoring after school
- Operation Pals – Cross-age mentoring/tutoring for K/1 students after school

For more information about our military programs at Silver Strand School, please visit our website at <http://strand.coronadousd.net/activities/military-family-life-at-strand/>

Homework

Homework is defined as the time students spend outside the classroom in assigned learning activities. The Governing Board believes that the purpose of homework is to increase knowledge, inspire creativity, improve ability and practice skills. In its priority to educate the whole child, the Board believes, and research supports, that meaningful and appropriate homework is a relevant extension of the classroom that can positively affect student learning. Assignments are based on the individual needs of each student and stress quality rather than quantity. The Board values and supports the relationship between parents and teachers that fosters student growth. Further, the Board believes that completing homework is the responsibility of the student. [*Click here for a copy of the District's Homework/Makeup Work Policy.*](#)

Testing

Different types of tests provide varying information about students, schools or special programs. Some tests are norm-referenced, some are based on proficiency standards and some are given to determine progress in a content area. Each student is assessed individually at the beginning of the school year or upon enrollment to inform teachers when developing small group guided reading, writing, and math instructional decisions. NWEA Measures of Academic Performance (MAP) testing provides trimesterly formative data for students in grades 2-5 that allows them to set personalized goals for their learning. District and site performance based assessment instruments include portfolios, writing assessment at grades K-5, and a variety of publisher and teacher-developed tests. Each spring the Smarter Balanced Assessment (CAASPP/SBAC), based on new expected California state standards, is administered to all students in grades 3-5.

Care of School Property

Students are responsible for the proper care of all books, supplies and furniture supplied by the school. Students who lose, destroy, disfigure or otherwise deface school property will be required to reimburse the school for damage done or to replace the item. Students are required to pay for any lost textbooks or library books.

Silver Strand School Song

Oh, beautiful, distinguished school,
On shores of golden sand.
For learning at its very best,
Come here to Silver Strand.

Oh, Silver Strand!
Oh, Silver Strand!
They see us from afar.
Our students and our staff members
Make it a shining star.



*Written by Nancy Roeger,
Retired Silver Strand Teacher*